



DOCUMENT DIGITIZATION SERVICES



FOR A CLEANER AND GREENER WORLD

COMMERCIAL REGISTRAR & GST NUMBER

नमुना - "ब"
Form - "B"
नोंदणी प्रमाणपत्र
Registration Certificate
(नियम 5 (1) पहा)
(See rule 5(1))



१. नोंदणी क्रमांक

1. Registration Number : 820142882 / MW Ward /COMMERCIAL II

२. आस्थापनेचे नाव

2. Name of the Establishment : PREMIUM SCAN

३. सदरचे नोंदणी प्रमाणपत्र अर्जदाराने ऑनलाईनद्वारे अर्जसोबत सादर केलेल्या (अपलोड) स्वयं-प्रमाणित दस्तऐवजांच्या प्रती व स्वयं-घाषण पत्राच्या आधारे आणि अजोबाधे सविस्तर नमूद केलेल्या माहितीची आणि आस्थापनेच्या व्यवसायाची व आस्थापनेच्या जागेची प्रत्यक्ष पडताळणी न करता देण्यात आले आहे. सदरचे प्रमाणपत्र हे केवळ नोंदणी प्रमाणावर आहे व सदर नोंदणी प्रमाणपत्र कोणत्याही प्रकारे मालमत्ता हक्क किंवा मालमत्तेचा मालकी हक्क धारण करण्याचा अधिकार देत नाही.

3. This certificate is issued based on the application and the uploaded self-certified documents and declaration given by the applicant, without physical verification of the existence of establishment, the nature of business carried out and the details mentioned in the application. This is just a certificate of registration and does not give any right to property or possession or title of the rights of the premises or property.

४. व्यवसाय सुरु करण्यात आल्याचा दिनांक : 21.04.2017

4. Date of commencement of Business

५. मालकाचे नाव

5. Name of the Employer

: MRS. KAMAL PREM MAGARE

६. व्यवसायाचे स्वरूप

6. Nature of Business

DOCUMENT SCANNING AND DIGITALIZATION SERVICES

७. आस्थापनेचा पत्ता

7. Address of Establishment

: 8, BABASAHEB AMBEDKAR CHAWL,
MAHATMA PHULE NAGAR NO 1, P. L. LOKHANDE
MARG, CHEMBUR
MUMBAI - 400089



Government of India
Form GST REG-06
[See Rule 10(1)]

Registration Certificate

Registration Number : 27BTKPM8144B1ZM

1.	Legal Name	KAMAL PREM MAGRE			
2.	Trade Name, if any	PREMIUM SCAN			
3.	Constitution of Business	Proprietorship			
4.	Address of Principal Place of Business	MAHATMA PHULE NAGAR NO 1, ROOM NO 10, NEAR SHRI NARAYAN GURU HIGH SCHOOL, P. L. LOKHANDE MARG AMBEDKAR CHAWL, MUMBAI, Mumbai Suburban, Maharashtra, 400089			
5.	Date of Liability				
6.	Period of Validity	From	11/02/2021	To	Not Applicable
7.	Type of Registration	Regular			
8.	Particulars of Approving Authority	Centre			
Signature		Validity unknown Digitally signed by: 27BTKPM8144B1ZM SERVICES TAXES WORK(4) Date: 2021.02.11 12:51:18 IST			
Name		Girish Dattaram Shinde			
Designation		Superintendent			
Jurisdictional Office		CHEMBUR-EAST_705			
9. Date of issue of Certificate		11/02/2021			
Note: The registration certificate is required to be prominently displayed at all places of business in the State.					

This is a system generated digitally signed Registration Certificate issued based on the approval of application granted on 11/02/2021 by the jurisdictional authority.

CERTIFICATE – ISO-9001:2015 & MSME UDYAM



Certificate

This is to Certify that

PREMIUM SCAN

Mahatma Phule Nagar No. 1, Near Shri Narayan Guru High School, P L Lokhande Marg, Mumbai, Mumbai Suburban, Maharashtra-400089, India

has been found in Compliance with requirements of Quality Management System

ISO 9001:2015

for the following scope:

Record Room Setup, Document Scanning, Digitization Services, Large Volume/Backlog Scanning, Document Management System,

Certificate No. : QMS/022162/0521
Original Certificate Date : 20-May-2021
Issue Date : 20-May-2021
Expiry Date : 19-May-2024

To check this certificate status visit:
<http://uasi.uk.com/certifiedorganization.html>


Authorised Signature

Quality Control Certification

UK Office: 1929, Chynoweth House, Trevisstone Park, Truro-TR40UN, Cornwall, UK
India Office: 2nd Floor, Arman Market, Narela Mandi, Delhi - 110 040, India



*Quality Control Certification (QCC) accredited by "UASL, England, UK". This certificate remains the property of "QCC" to whom it must be returned on request.

4002021

Print : Udyam Registration Certificate



UDYAM REGISTRATION CERTIFICATE



TYPE OF ENTERPRISE	Micro	SERVICES																						
UDYAM REGISTRATION NUMBER	UDYAM-MH-18-0061832																							
NAME OF ENTERPRISE	PREMIUM SCAN																							
SOCIAL CATEGORY OF ENTREPRENEUR	SC																							
NAME OF UNITS	<table border="1"> <thead> <tr> <th>SNo.</th> <th colspan="4">Unit Name</th> </tr> </thead> <tbody> <tr> <td>1</td> <td colspan="4">PREMIUM SCAN</td> </tr> </tbody> </table>				SNo.	Unit Name				1	PREMIUM SCAN													
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OFFICIAL ADDRESS OF ENTERPRISE	<table border="1"> <tr> <td>Flat/Door/Block No.</td> <td>CHAWL NO.4</td> <td>Name of Premises/Building</td> <td>ROOM NO-12, MAHATMA PHULE NAGAR NO. 1</td> </tr> <tr> <td>Village/Town</td> <td>CHEMBUR</td> <td>Block</td> <td>-</td> </tr> <tr> <td>Road/Street Lane</td> <td>P. L. LOKHANDE MARG</td> <td>City</td> <td>MUMBAI</td> </tr> <tr> <td>State</td> <td>MAHARASHTRA</td> <td>District</td> <td>MUMBAI SUBURBAN, Pin 400089</td> </tr> <tr> <td>Mobile</td> <td>997704884</td> <td>Email</td> <td>prajay12@gmail.com</td> </tr> </table>	Flat/Door/Block No.	CHAWL NO.4	Name of Premises/Building	ROOM NO-12, MAHATMA PHULE NAGAR NO. 1	Village/Town	CHEMBUR	Block	-	Road/Street Lane	P. L. LOKHANDE MARG	City	MUMBAI	State	MAHARASHTRA	District	MUMBAI SUBURBAN, Pin 400089	Mobile	997704884	Email	prajay12@gmail.com			
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Mobile	997704884	Email	prajay12@gmail.com																					
DATE OF INCORPORATION / REGISTRATION OF ENTERPRISE	21/04/2017																							
DATE OF COMMENCEMENT OF PRODUCTION/BUSINESS	21/04/2017																							
NATIONAL INDUSTRY CLASSIFICATION CODE(S)	<table border="1"> <thead> <tr> <th>SNo.</th> <th>NIC 2 Digit</th> <th>NIC 4 Digit</th> <th>NICS Digit</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>82 - Office administrative, office support and other business support activities</td> <td>8219 - Photocopying, document preparation and other specialised office support activities</td> <td>82192 - Document preparation, typing, word processing and desktop publishing services</td> <td>Services</td> </tr> </tbody> </table>				SNo.	NIC 2 Digit	NIC 4 Digit	NICS Digit	Activity	1	82 - Office administrative, office support and other business support activities	8219 - Photocopying, document preparation and other specialised office support activities	82192 - Document preparation, typing, word processing and desktop publishing services	Services										
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DATE OF UDYAM REGISTRATION	05/04/2021																							

Disclaimer: This is computer generated statement, no signature required
Printed from <https://udyamregistration.gov.in>

For any assistance, you may contact:

- D/C MUMBAI SUBURBAN
- MSME-DI MUMBAI

<https://udyamregistration.gov.in/PrintApplication.aspx?uidm=US&1uVieR6ByTU4g-CUw82Q2=>

BE A
CHAMPION
with the

OUR ESTEEMED CLIENT



Indian Navy



bhatia hospital



Whatever it takes.



The Bombay Burmah Trading Corporation, Limited
A Wadia Enterprise



Document Scanning & Digitization at Premium scan

Team Work



Scanning



Before Scanning



After Scanning



Control your documents before they control you !!

Premium Scan provides documents scanning and digitization services that facilitate clients to successfully engage the true value of the information contained in their various paper and analog file formats. We help organizations to go paperless.



***ONSITE AND OFFSITE
DOCUMENT SCANNING
SERVICES ACROSS MAHARATRA***



***MORE THAN 10 YEARS OF
EXPERTISE IN THE FIELD OF
DIGITIZATION.***



***ALL VARIETY OF SCANNERS
TO SCAN DOCUMENTS OF
ANY SIZES AND SHAPES.***

Document – If you purge it, they will come again, better manage it

DIGITIZATION PROCESS



**DOCUMENT
INVENTORY**



**DOCUMENT
PREPARATION**



**TRANSFER OF DOCUMENTS
PREPARATION**



**DOCUMENT
SCANNING**



**METADATA
CREATION**



**IMAGE
PROCESSING**



**QUALITY CHECK
AND ASSURANCE**



**DELIVERY AND
STORAGE**



**UPLOAD DMS/
CLOUD**

COMMONLY DIGITIZED DOCUMENTS

- Ø Office Documents
- Ø KYC Document
- Ø HR/Employee Document
- Ø Accounts & Finance
- Ø Receipts & Chillsan
- Ø Legal Documents, Agreements & Contracts
- Ø Sales & Marketing Documents
- Ø Supply Chain Documents
- Ø Operational Documents
- Ø Admission Forms & Certificates Engineering Drawings
- Ø Supply Chain Documents
- Ø Circulars and Vouchers
- Ø Operational Documents
- Ø Account Opening Forms & CIF/CAF
- Ø Admission Forms & Certificates Engineering Drawings
- Ø MRD Department in Hospital
- Ø Procurements & Inventory Documents
- Ø Circulars and Vouchers
- Ø Account Opening Forms & CIF/CAF
- Ø MRD Department in Hospital



SCANNING & IMAGING

- ❖ Scanning is the ideal Solution when you need to access files or documents on any time, any where basis
- ❖ Document Scanning And Indexing conversion of different types of paper documents into electronic format in order to quickly retrieve them, we offer indexing.
- ❖ Providing largest Scanning Services insurance BPO
- ❖ Digitization of Medical Records Hospital

Record Management

- ❖ File barcoding
- ❖ Box Barcoding
- ❖ File Level Indexing
- ❖ Box Level Indexing
- ❖ Vehicle for pick-up
- ❖ Warehousing



Commercial

A. <u>One Time Setup (Metallic Box)</u>		
Sr. No.	Nature/Types of facility	Fees
1	One Time Setup (Per Bin/Per Box)	Rs. 160.00
2	Bar-coding & Indexing (Per File)	Rs. 1.75
B. <u>Withdrawal/Retrieval</u>		
Sr. No.	Nature/Types of facility	Fees
1	Normal Client-Side Retrievals (Per File)	Rs. 35.00
2	Normal Client-Side Retrievals (Per Box)	Rs. 60.00
3	Express Client-Side Retrievals (Per File)	Rs. 45.00
4	Express Client-Side Retrievals (Per Box)	Rs. 80.00
5	Temporary Normal onsite Retrievals (Per File)	Rs. 35.00
6	Temporary Normal onsite Retrievals (Per Box)	Rs. 60.00
7	Temporary Express onsite Retrievals (Per File)	Rs. 45.00
8	Temporary Express onsite Retrievals (Per Box)	Rs. 80.00
9	Final Permanent Retrieval (Per File)	Rs. 50.00
C. <u>Other Services</u>		
Sr. No.	Nature/Types of facility	Fees
1	Fax Charges per A4 Size Page	
2	Email of scanned Copy/Photocopy	Rs. 10.00 + Normal Retrieval Charges
3	Re-Filing Charges File	Rs. 35.00
4	Re-Filing Charges Box	Rs. 60.00
5	Insertions	Rs. 10.00 + Normal Retrieval + Re-filling Charges
6	Audit Room Facility	Rs. 150 per hrs.
7	Local Transportation (If any for 40 km Radius) For Per Normal trip	Rs. 500.00
8	Local Transportation (If any for 40 km Radius) For Per Express trip	Rs. 1000.00
10	Monthly Maintenance Charges	Rs. 50.00
11	Minimum Monthly Maintained For per Storage/ Month	Rs. 7500.00
12	Certified Destruction	Rs. 100.00 per Box / Rs. 40.00 per File

PREMIUM SCAN

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Prem.magre@premiumscan.co.in

Thank You

